

# WATCH RESOURCES, INC.

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12801 Cabezut Road, Sonora, CA 95370  
(209) 533-0510  
www.watchresources.org

## JOB DESCRIPTION

**Position Title:** Landscape Maintenance Instructor      **Classification:** Non-Exempt,  
Full-time

**Reports to:** Director of Adult Learning      **Grade:** 2

**Supervises:** None

**ESSENTIAL DUTIES AND RESPONSIBILITIES** includes, but not limited to the following.

1. Use power equipment i.e. lawn mower, hedge trimmer, weed eater and gas Blower to blow leaves and debris from lot. Maintain fuel in Blower, mix oil/gas and fill tank as per instructions.
2. Sweep leaves and debris into piles, bag piles. Stack bags on island to be removed by Visions Crew.

**Perform other landscape maintenance tasks as may be determined for successful job performance.**

**Qualification Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and be committed to the Mission of WATCH Resources, Inc. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions in accordance with the Americans with Disabilities Act (ADA), 1991.

A. Education and/or Experience:

1. High school diploma or GED required.

B. Working Knowledge of:

1. Courteous and friendly customer service

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2. Disabilities and related characteristics of individuals, served by the agency, to deal positively and creatively with intellectually disabled adults, preferred.effective interpersonal communication skills.

## C. Language Skills:

1. Ability to communicate verbally.

## D. Reasoning Abilities:

1. Ability to communicate effectively, establish and maintain professional, cooperative relationships with co-workers, and related community agencies that promote local business opportunities and growth.
2. Interpret and follow a variety of instructions provided verbally, written in diagram or schedule form.
3. Ability to solve practical problems and use available resources.
4. Ability to make effective and timely decisions.
5. Ability to work with instructional staff and adults with intellectual disabilities.

## E. Certificates, Licenses, Registrations:

1. Possession of a valid California Motor Vehicle Operators License and a clear driving record, determined by a Department of Motor Vehicles record. Ability to obtain a Commercial C license.
2. Health screening including a drug and alcohol screening and TB test performed by a physician verifying ability to complete job duties and confirming the absence of contagious disease.
3. Department of Justice and Federal Bureau of Investigation criminal record clearance.
4. Possession of or the ability to acquire a Red Cross First Aid and CPR Certificate.

**Physical Demands and Working Conditions:** The physical demands described here

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are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

**Constantly (over 66%)** standing, walking, crawling, bending over, reaching overhead, balancing, pushing/pulling, using repetitive hand motions and firm grasping required;

**Frequently (34-66%)** lifting/carrying up to 50 lbs., subjecting skin/hands to water. Exposure to chemicals;

**Occasionally (1%-33%)** sitting, and utilizing foot controls.

## **Hazards, Working Conditions, Equipment Used:**

Working Conditions include: High Noise Levels, Walking on Uneven Ground

Possible Exposures include: Dust, Gas, Fumes, Hazardous Materials, Marked Changes in Temperature

### Equipment Used:

- Driving Vehicles/Equipment
  - i. Must be able to drive to and attend events and meetings as well as transport consumers.
  - ii. Commercial C driver license may be required.
- Operating Equipment/Machinery  
*Computer, Fax Machine, Calculator, Printer/Copier, Telephone*
- Personal Protective Equipment (PPE)
  - i. Safety Equipment - *ear plugs, goggles, etc*
  - ii. Equipment specific to job contracts and class activities - *landscape equipment, etc.*

Regarding Use of Senses: Color Vision Impairment Acceptable, Clear Vision at 20 Inches or Less Required, Clear Vision at 20 Feet or More Required.

I have read and understand the job description of the Landscape Maintenance Instructor and I am able to perform the Essential Functions of this job. I have received a copy of the Warehouse Worker Job Description.

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Employee